

# School Plan 2020-2021 - Centennial MD

## School Plan Approved

### School Plan Approval Details

**Submitted By:** Bonnie Tautkus

**Submit Date:** 2020-06-09

**Admin Reviewer:** Karen Rupp

**Admin Review Date:** 2020-06-08

**District Reviewer:** Bonnie Tautkus

**District Approval Date:** 2020-06-10

**Board Approval Date:** 2020-06-09

### Goal #1 Goal

Centennial Middle School's goal for English language arts, math, and science: To improve proficiency on end-of-level testing by 3% over the 2018-19 school year in both 7th and 8th grades as measured by the 2020-21 SAGE test.

### Academic Areas

- Reading
- Mathematics
- Writing
- Science

### Measurements

Progress on all three content area goals will be measured using the 2020-21 SAGE test scores.

### Action Plan Steps

Students with need for tier II and tier III instruction based on end-of-level test scores, academic progress, grades, and teacher recommendations will be placed in support classes for additional instruction and assessment. Academic support aides will be used to support instruction for struggling students in these support classes, as well as in tier I classrooms.

### Expenditures

| Category              | Description   | Estimated Cost |
|-----------------------|---|----------------|
| Salaries and Employee | We will hire 6 academic support aides to support students in tier I classrooms and to provide | \$60,000       |

|                        |   |                 |
|------------------------|---|-----------------|
| Benefits (100 and 200) | additional assistance for struggling students in tier II and III support classes. |                 |
|                        |   | Total: \$60,000 |

**Goal #2**  
**Goal**

Centennial Middle School will continue an in-house mini-grant program for teachers to write proposals for additional classroom funds to increase student achievement in their classrooms. Up to 20 grants of \$350 apiece will be given to deserving teachers.

**Academic Areas**

- Reading
- Mathematics
- Writing
- Technology
- Science
- Fine Arts
- Social Studies
- Health
- Foreign Language

**Measurements**

Up to 20 mini-grants of \$350 each will be granted to teachers through a grant application process.

**Action Plan Steps**

Teachers will be given the opportunity to apply for additional classroom funds through a mini-grant application process. Grant funding will be given to teachers who would like to buy additional classroom materials or resources designed to enhance and enrich the classroom experience and increase student learning.

**Expenditures**

| Category               | Description                       | Estimated Cost |
|------------------------|-----------------------------------|----------------|
| General Supplies (610) | Classroom resources and supplies. | \$7,000        |
|                        | Total:                            | \$7,000        |

**Goal #3**  
**Goal**

Centennial Middle School's goal in English language arts, math, and science for ELL students: To improve proficiency on end-of-level testing by 5% over the 2018-19 school year in both 7th and 8th grades as measured by the 2020-21 SAGE test.

**Academic Areas**

- Reading
- Mathematics
- Writing
- Science

**Measurements**

---

Progress on all three content area goals will be measured using the 2020-21 SAGE test scores.

**Action Plan Steps**

---

There will be 8 sections of English language acquisition classes, providing service time for all ELL students. Four ELL aides will be hired, one using ELL monies and the other three using Trust Lands monies. Each ELL aide will be assigned to a core content area (either math, English, or science) and will attend those classes with their ELL students in order to provide in-class assistance, translation, and progress monitoring. ELL aides will also work with struggling ELL students in both language acquisition classes and tier II and tier III academic support classes.

**Expenditures**

| Category                                     | Description  | Estimated Cost |
|--|--|----------------|
| Salaries and Employee Benefits (100 and 200) | We will hire 3 ELL academic support aides to support ELL students in tier I classrooms and to provide additional assistance for struggling ELL students in tier II and III support classes, as well as in ELL-specific language acquisition classes. | \$20,000       |
|  | Total:   | \$20,000       |

**Goal #4  
Goal**

---

A comprehensive PBIS program and rewards system will be instituted to reduce office discipline referrals by 5% each month based on month-by-month comparisons between the 2019-20 school year and the 2020-21 school year.

**Academic Areas**

---

- Reading
- Mathematics
- Writing
- Technology
- Science
- Fine Arts
- Social Studies
- Health
- Foreign Language

**Measurements**

---

The total number of office discipline referrals will be reduced each month by 5% over the previous year. Data will be tracked using the Educator's Handbook software program.

## Action Plan Steps

---

The Educator's Handbook software program will be purchased for our school. Our tracker staff will record all ODRs in Educator's Handbook and track progress toward this goal each month by comparing the total number of ODRs during the 2020-21 school year to the number of ODRs from the same month the previous year. The school's PBIS coordinator will work with the trackers to monitor this data and will also oversee a rewards system to incentivize positive behaviors that will include a PBIS store where students can redeem positive behavior cards for prizes, a Student-of-the-Month drawing, and a wellness room for students who are struggling to maintain appropriate behavior.

## Behavioral Component

| Category  | Description   | Final Explanation |
|---|---|-------------------|
| Behavioral/Character Education/Leadership Component | Office discipline referrals for poor behavior result in missed instructional time and lower student achievement as students are removed from class to address discipline issues. The PBIS program outlined in this goal and its action plan will reduce time out of class for disciplinary reasons, resulting in increased instructional hours and higher student achievement for students with behavior management challenges. |                   |

## Expenditures

| Category               | Description   | Estimated Cost |
|------------------------|---|----------------|
| General Supplies (610) | Items to outfit our wellness room, prizes for the PBIS rewards program, and the Educator's Handbook software will all be purchased. | \$6,000        |
|                        | Total:  | \$6,000        |

## Goal #5 Goal

---

To help build teaching capacity in faculty members and enhance tier 1 instruction, attendance in instruction-related professional development opportunities will be increased by 10% over the 2019-20 school year.

## Academic Areas

---

- Reading
- Mathematics
- Writing
- Technology
- Science
- Fine Arts
- Social Studies

## Measurements

---

We will monitor progress on this goal by tracking the number of days of instruction-specific professional development that faculty members attend during the year.

## Action Plan Steps

---

Teachers will be encouraged to attend professional development opportunities that are designed specifically to improve instruction. In order to ensure that increased professional development attendance doesn't negatively impact instructional time with students, teachers will be encouraged to attend summer trainings (like the AVID summer conference), and professional development that doesn't focus on instruction will be discouraged.

## Expenditures

| Category   | Description   | Estimated Cost |
|--|---|----------------|
| Transportation/Admission/Per Diem/Site Licenses (510, 530 and 580) | Attendance at conferences and other instruction-specific professional development activities. | \$40,000       |
|  | Total:  | \$40,000       |

## Goal #6 Goal

To maintain a one-to-one student to tablet ratio in order to facilitate daily use of technology in instruction, two Chromebook labs (each with 40 devices and a charging cart) will be purchased at the beginning of the school year.

## Academic Areas

- Reading
- Mathematics
- Writing
- Technology
- Science
- Fine Arts
- Social Studies
- Health
- Foreign Language

## Measurements

By the end of September, we will have purchased and made available to students two new Chromebook labs with charging carts. This will help ensure one-to-one daily access to technology in each classroom.

## Action Plan Steps

The labs will be purchased over the summer in order to allow district tech ample time to image them and get them on the network so that they are available to students in the first few weeks of the school year. They will be checked out to classroom teachers who don't currently have a class-based Chromebook lab so that their students will have daily access to this technology. Usage will be tracked through classroom walk throughs and observations and will also be discussed in admin-teacher conferences.

## Expenditures

| Category                             | Description  | Estimated Cost |
|--------------------------------------|--|----------------|
| Technology Equipment > \$5,000 (734) | Two Chromebook labs with charging carts for classroom use. | \$30,000       |

|  |        |          |
|--|--------|----------|
|  | Total: | \$30,000 |
|--|--------|----------|

## Goal #7 Goal

By the first day of school, student planners (including AVID binders) will be purchased for students to use to track homework, test dates, project due dates, and other academic information and deadlines.

## Academic Areas

- Reading
- Mathematics
- Writing
- Technology
- Science
- Fine Arts
- Social Studies
- Health
- Foreign Language

## Measurements

On the first day of school, planners and AVID binders will be available for all students. A total of 1250 planners and 60 AVID binders will be purchased and distributed.

## Action Plan Steps

The planner/binder order will be placed over the summer to ensure that materials arrive before school starts. Planners will be distributed to students by their advisory teacher, and AVID binders will be distributed by the AVID elective teachers. Teachers will follow up with students during advisory and the AVID elective classes to answer questions and provide guidance about proper planner and AVID binder usage.

## Expenditures

| Category               | Description                        | Estimated Cost |
|------------------------|------------------------------------|----------------|
| General Supplies (610) | Student planners and AVID binders. | \$7,000        |
|                        | Total:                             | \$7,000        |

## Summary of Estimated Expenditures

| Category   | Estimated Cost<br>(entered by the school) |
|--|---|
| Salaries and Employee Benefits (100 and 200)                       | \$80,000                                  |
| Transportation/Admission/Per Diem/Site Licenses (510, 530 and 580) | \$40,000                                  |
| General Supplies (610)   | \$20,000                                  |
| Technology Equipment > \$5,000 (734)                               | \$30,000                                  |
|  | Total:                                    |
|  | \$170,000                                 |

## Funding Estimates

| Estimates  | Totals    |
|--|-----------|
| Estimated Carry-over from the 2019-2020 Progress Report                          | \$14,453  |
| Estimated Distribution in 2020-2021  | \$162,510 |
| Total ESTIMATED Available Funds for 2020-2021                                    | \$176,963 |
| Summary of Estimated Expenditures For 2020-2021                                  | \$170,000 |
| This number may not be a negative number Total ESTIMATED Carry Over to 2021-2022 | \$6,963   |

*The Estimated Distribution is subject to change if student enrollment counts change.*

## Funding Changes

*There are times when the planned expenditures in the goals of a plan are provided by the district, a grant, or another unanticipated funding source leaving additional funds to implement the goals. If additional funds are available, how will the council spend the funds to implement the goals in this plan?*

Any extra monies will be used to purchase more Chromebooks pursuant to goal #6. It is anticipated that some Chromebooks that have been issued for at-home use during the COVID-19 pandemic will be damaged or lost. Any extra monies will be used to replace these machines, as needed, to ensure continued one-to-one tech access for students.

## Publicity

- School newsletter
- School website

## Council Plan Approvals

| Number Approved | Number Not Approved | Number Absent | Vote Date  |
|-----------------|---------------------|---------------|------------|
| 5               | 0                   | 2             | 2020-03-25 |

### Amendment

Need to amend this school plan?

### Please Note

Comments will only be visible for users that have logged in.

## Comments

| Date       | Name       | Comment  |
|------------|------------|--|
| 2020-06-08 | Karen Rupp | The following comment was in last year's plan. It does not appear that an amendment was made to the plan in order to do the mini grant program. Please make sure that this happens if you are going to do the mini-grants or it could end up being a finding in an compliance review! The council may institute a mini-grant program, however, once the recipients are selected, the council will need to amend the plan and include both the intended outcomes and the expenditures. The amendment will be approved by the council, the Provo School Board and reviewed by our section before funds may be spent for the mini-grants. This is usually a simple process through a Board consent agenda item. We can usually do our review in a day. Thank you! |
| 2020-      | Bonnie     | The following comment was in last year's plan. It does not appear that an amendment was made to the plan in order to do  |

|       |         |  |
|-------|---------|--|
| 06-09 | Tautkus | the mini grant program. Please make sure that this happens if you are going to do the mini-grants or it could end up being a finding in an compliance review! The council may institute a mini-grant program, however, once the recipients are selected, the council will need to amend the plan and include both the intended outcomes and the expenditures. The amendment will be approved by the council, the Provo School Board and reviewed by our section before funds may be spent for the mini-grants. This is usually a simple process through a Board consent agenda item. We can usually do our review in a day. Thank you! |
|-------|---------|--|

BACK