## **Class Change Information**

## Parents and Students,

Centennial Middle School administration and counseling have strived to create a personalized schedule for each student based on their needs and submitted course requests. The master schedule for the current school year was created using these requests. For this reason, class schedule changes will only be considered for the following reasons (and only after school fees have been paid in full):

- the student schedule is **incomplete**
- the student has been assigned an elective they did not choose
- IEP or 504 accommodations require a schedule change
- a student has completed the district Opt-Out process (www.provo.edu policy #4435 F1)
- administrative recommendation

Schedules will **not** be changed for the following reasons:

- the student wants a different lunch
- the student wants to be with a friend
- the student wants a different teacher
- the student is asking to change out of an elective that they selected
- the student wants to remove a support class or classes